



## PERSONAL DATA

LAST and FIRST NAME*	
MOBILE PHONE*	E-MAIL*

\*Required fields

CHECK IN DATE

CHECK OUT DATE

I require the booking of (select an option):

- Single
  Double
  Double single use
  Triple

## HOTEL (select an option)

- |  |   |   |
|--|---|---|
| <p><input type="radio"/> <b>Savoia Star Hotel</b> **** (4 stars superior)</p> <p>Riva Mandracchio 4, 34124 Trieste<br/>tel. +39 040 77941<br/>www.starhotels.com</p> <p><b>illy special rate</b><br/>Double: € 140<br/>Double single use: € 120</p>  | <p><input type="radio"/> <b>Hotel Continentale</b> **** (4 stars)</p> <p>Via San Nicolò 25, 34121 Trieste<br/>tel. +39 040 631717<br/>www.continentalehotel.com</p> <p><b>illy special rate</b><br/>Single: € 95<br/>Double: € 130<br/>Double single use: € 105</p> | <p><input type="radio"/> <b>Hotel Urban</b> **** (4 stars)</p> <p>Androna Chiusa 4, 34121 Trieste<br/>tel. +39 040 302065<br/>www.urbanhotel.it</p> <p><b>illy special rate</b><br/>Single: € 85<br/>Double: € 120<br/>Double single use: € 110<br/>Suite: € 130-145</p>                              |
| <p><input type="radio"/> <b>Residenza 9 stanze</b> (B&amp;B)</p> <p>Via Trento, 12, 34121 Trieste<br/>tel. 040 3720004<br/>www.9stanze.com</p> <p><b>illy special rate</b><br/>Double: € 80<br/>Double single use: € 60<br/>Deluxe double: € 95<br/>Deluxe double single use: € 75<br/>Triple: € 115</p> | <p><input type="radio"/> <b>Albergo Al Viale</b> *** (3 stars)</p> <p>Via Nordio 5, 34100 Trieste<br/>tel. 040 3480838<br/>www.hotelalviale.it</p> <p><b>illy special rate</b><br/>Single: € 60<br/>Double: € 80<br/>Double single use: € 70<br/>Triple: € 110</p>  | <p><input type="radio"/> <b>Hotel All'Arco</b> * (1 star)</p> <p>Piazzetta San Silvestro, 4, 34121 Trieste<br/>Tel. 040 2607389<br/>www.hotelallarco.com</p> <p><b>illy special rate</b><br/>Single: € 40<br/>Double: € 60<br/>Double single use: € 50<br/>Double superior: € 70<br/>Triple: € 80</p> |

## THE PRICES MAY BE SUBJECT TO VARIATION DURING HIGH SEASON OR PARTICULAR EVENTS

Any cancellation of the booking has to be made 24 hours prior to arrival. Otherwise the hotel could require you a fine equivalent to the cost of one (1) overnight.

After the acceptance of the enrolment request, you will receive the confirmation of the hotel booking.

Course fee DOESN'T include travel and overnight stay costs.

## NOTE

With the present signature I would ask you to book the hotel indicated.

Trieste, \_\_\_\_\_ Signature \_\_\_\_\_

With this signature I agree to the processing of my personal data for booking my stay (purposes of point 2 letter A) according to the procedures specified in the privacy policy given in the back that I have read and understood.

Trieste, \_\_\_\_\_ Signature \_\_\_\_\_



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**PRIVACY POLICY PURSUANT TO REGULATION (EU) 2016/679 (GDPR) AND NATIONAL LEGISLATION IN FORCE**

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**1. General information**

We inform you that your personal data by you provided in this hotel reservation form may be processed by illycaffè S.p.A.

**2. Purposes**

illycaffè may process data for the following purposes:

- A. to book your stay** in the hotels as indicated by your request;
- B. to be compliant with the requirements pursuant to the legislation in force, regulations or EU regulations and for legitimate interests** such as to assert or defend the rights of the Company in the appropriate offices.

**3. Mandatory nature of the provision**

The provision of data for the purposes described in point 2 letter A is optional in order to make a reservation but failure to provide these data will make it impossible to follow up on your request and then to the impossibility of illycaffè to book the hotel. The provision of data for the purposes specified in point 2 letter B of this information is necessary to book the hotel.

The lack of such data will make impossible for your employee to book your stay.

**4. Data recipient categories**

The data may be communicated by illycaffè SpA for the purposes specified in point 2 letter A to the hotels by you indicated so that it may manage your request for stay. The data may be communicated by illycaffè for the purposes specified in point 2 letter B to public and judicial bodies or police if there is an obligation of communication, to legal advisors and shippers (e.g. post office) to send any communication (communicating the information required for shipment). The data may be disclosed on behalf of illycaffè, each for own role, to all subjects delegated by illycaffè (administrative staff, staff of Università del Caffè, website management staff also external to the Company, IT staff, also external to the Company, that can also carry out tasks of system administrators being appointed as such in this case, staff of internal and external Data Processors to the Company, trainees, mailing and enveloping staff also external to the Company) and internal and external Data Processors (eg. shipping and enveloping companies, information technology outsourcers that store data on their servers and software and hardware maintenance and management companies, companies appointed to manage the websites).

**5. Data retention**

Data will be retained by illycaffè for the entire period necessary for the pursuit of the purposes contained in this information. The data retention period is as follows:

- or legal obligations, regulations and community regulations, data may be retained for the periods imposed by these regulatory sources;
- for the purposes described in point 2 lett. A and C of this policy, the data can be retained until the withdrawal of consent;

- in any case, all data may be retained for a period necessary to assert or defend a company right according to Italian and European regulations.

**6. Data Controller and Data Protection Officer**

The Data Controller is illycaffè S.p.A., having its registered office in via Flavia 110, Trieste, phone number +39.040.3890.111, fax number +39.040.3890.490, e-mail: [infoprivacy@illy.com](mailto:infoprivacy@illy.com). There is also a Data Protection Officer available at the email address [dpo@illy.com](mailto:dpo@illy.com) and at the addresses of the Company.

**7. Rights**

We inform you that the GDPR provides the possibility for the data subject to ask the Data Controller (at the above addresses) to access personal data and to correct or cancel them or limit their processing or to oppose their processing, in addition to the right to data portability, as well as other rights contained in Chapter 3 of the GDPR including the revocation of consent, where provided: the withdrawal of consent does not affect the lawfulness of the processing based on consent given before revocation.

**8. Complaints**

The data subject can always lodge a complaint with a supervisory authority whose references can be found on the website [www.garanteprivacy.it/web/guest/home/footer/link](http://www.garanteprivacy.it/web/guest/home/footer/link).

**9. Legal Basis**

The legal basis the legal basis consists of legal obligations (Italian and European laws) as well as the legitimate interests of the Data Controller in the customer-supplier relationship. Furthermore, for the purposes for which consent is provided, the legal basis is the consent itself. The processing takes place in Italy.

**10. Processing procedures**

Data may be processed on paper, manually, with IT and electronic means (therefore, illycaffè may file data both on paper and IT support). illycaffè has implemented safety measures to prevent any data loss, illegal use of data, misuse or unauthorised access. Data will be retained and processed by illycaffè in compliance with its confidentiality requirements and with the applicable local provisions in the different states in which illycaffè has its offices (in compliance with the principles of fairness, lawfulness, transparency, and protection of the confidentiality and the rights of those concerned) strictly in line with the aims set forth in this privacy policy. Data will be processed by illycaffè exclusively to achieve the aims set forth in this privacy policy. Data will be filed at illycaffè S.p.A. offices and at the appointed data processors (as well as third parties who receive data as specified in point 4 of this privacy policy). Data will be entered in databases, including IT databases.

**N.B.** The consent can only be given by persons over 16 years, if the subject is under 16, he cannot use what is provided for in the purposes for which consent is required.

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This privacy policy is updated as at 25/05/2018.

Such update is carried out inside of policy of constant review of the informative ones.

The versions of the previous policy statements are available writing to Data Controller (email [dpo@illy.com](mailto:dpo@illy.com)).